

NUMO. Scholarship Programme Libraries and Archives for refugees from Ukraine

Call for applications for scholarship holders
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1. What is it about?

The NUMO scholarship programme of the German Library Association addresses individuals who have fled from Ukraine to Germany since the start of the Russian war of aggression on 24 February 2022 and who would like to realise their own non-profit (i.e. non-commercial) projects in the field of culture and media in cooperation with Public and academic libraries or archives. Those sponsored receive a monthly scholarship of 2,000 euros. The scholarships are awarded for the months of September to December 2022.

The scholarships serve to further one's own professional development and qualifications, which were interrupted by the outbreak of war and flight. With the help of the scholarship, you can develop your ideas further at libraries or archives in Germany, realise your own projects, pursue previous activities, take advantage of further training opportunities or plan events and meetings.

The scholarship programme is made possible by the Federal Government Commissioner for Culture and the Media (BKM) and is part of the aid programmes for refugees from Ukraine and to support culture and the media in Ukraine.

Are you active in the fields of culture and media? - Then apply for a scholarship!

2. Who can apply for a scholarship?

If you fled from Ukraine to Germany after 24 February 2022, you can apply for a scholarship from 01. September 2022. The scholarships of 2,000 euros per month will be paid out from September to December 2022. If you apply later, the funding period will be shortened accordingly.

The scholarship programme addresses these groups of people, among others:

- Librarians & library staff
- Archivists & archive staff
- Information specialists, IT experts & data managers
- (Media) educators & cultural and political education mediators
- Authors & translators
- Scientists
- Artists and cultural workers
- People involved in the field of tutoring, reading promotion or language cafés / language acquisition
- Actors of Ukrainian civil society

If you would like to be funded as a scholarship holder, you must cooperate with a public or academic library or archive. If you are unable to find a host institution, please contact us at: ukraine@bibliotheksverband.de.

3. Who can not apply?

The scholarship programme is aimed exclusively at individuals. Groups or organisations cannot apply.

If you are in an employee - relationship and work full time, you are not eligible for a scholarship.

If you are already receiving a scholarship for the same project, you must prove that the funding does not overlap in time.

4. What activities will be supported?

The scholarship will be awarded to individuals who wish to implement non-commercial projects in culture and media in cooperation with libraries and archives in the period September to December 2022.

Independent projects as well as further education and training in the fields of libraries, archives, media, science, political, cultural and digital education, cultural heritage, art and creative industries, cultural exchange or civil society engagement can be funded under the NUMO scholarship programme.

The type and nature of the planned activities can be diverse and depend on your qualification and focus. Funding can be provided for

- library or archival projects
- artistic, art mediation and cultural and media education projects (including translations and measures to promote reading)
- educational and mediation formats
- research projects
- academic work
- publications (journalism, fiction, prose, etc.)
- civil society and democracy-building activities

The funding also includes activities that serve the preparation and development of a project, such as Concept development for events and formats, setting up cooperation with other partners/partner organisations, creating online offers.

You can also apply if you want to continue or further your education in your professional field in the area of culture and media in order to be able to adapt and react to the new requirements, needs and challenges caused by the state of war in Ukraine and the exile in Germany.

5. Are there examples of projects and cooperation with libraries and archives?

Below you will find examples of possible projects. They serve as suggestions, but should not restrict you in your own project or idea:

#1 Archival activities

A scholarship holder worked in an archive before the war and would like to support colleagues in rescuing cultural property from Ukraine. In an archive in Germany, they receive the necessary working materials, further training in the protection and preservation of cultural property. With the help of the archive and other organisations, they can also develop further support measures for the safeguarding of cultural property in Ukraine.

#2 Library activities and services

A scholarship holder worked in a library as an employee or trainee before the war began, and would like to continue providing advice, support and other library and library education services to people from Ukraine, both on and offline. By working with a library, the scholarship holder has the necessary work equipment and space.

They also learn about library work in Germany, gain new impressions for their own work and give new impulses to the host institution.

#3 Research project

A scholarship holder would like to develop their own artistic or creative project and needs research resources to do so. The cooperation with a library/archive offers the necessary working environment and conditions for this.

#4 Science + Research

A scholarship holder has previously worked as a (prospective) researcher and would like to start, (further) develop, complete and/or disseminate their own project. In cooperation with an academic library, they have access to working materials, rooms, media and expertise.

#5 Reading promotion

A scholarship holder plans and organises events / afternoons for Ukrainian children to promote their reading and writing skills in the Ukrainian language outside of school.

In cooperation with a Public library, the scholarship holder prepares the offer at the workplaces and uses the premises, media and books in the Ukrainian language, which are available to the host library with the project "A suitcase full of books". The host library also supports the scholarship holder with didactic-pedagogical knowledge and experience in the field of (early childhood) learning support.

#6 Art, Culture, Media, Democracy Education

Art, culture and media professionals would like to create offers within the framework of their creative and media work that teach and discuss competences and knowledge in the areas of art, culture, media and democracy.

In cooperation with a Public library, the scholarship holder has access to a work-place and event rooms. In the host institution, they will also meet library staff who are experienced in organising mediation and educational offers.

#7 Professional audio and video contributions

A scholarship holder would like to develop and produce their own audio and video contributions. They work together with a Public library that provides their in-house recording studio and facilities as well as expertise.

#8 Creative Workshop

A scholarship holder would like to organise creative workshops such as sewing, drawing, design, writing, film and podcast workshops. Thanks to the infrastructure of the a library, such as sewing machines, printers (laser, 3D printer), recording equipment, video camera, cutting and processing programmes and rooms, the scholarship holders can prepare and carry out their own creative mediation offers.

#9 Readings & Exhibitions

A scholarship holder would like to organise art and cultural events for artists/creatives and a culturally interested public. Exhibitions, readings and discussions can be planned and organised within the scholarship at the library and archive and with the staff there. The library or archive can be used as a place for work, meetings and events (including workplaces), as well as means for the reproduction and dissemination of the offers (paper and printer for flyers and posters).

#10 Journalistic activities

A scholarship holder would like to continue their own writing activities (e.g. journalism, fiction, translations), which had to be suspended due to the start of the war and the flight. With the help of the scholarship and thanks to the use of a workspace, media and Internet at the host institution, the scholarship holders can devote themselves to their own creative work and project.

#11 Artistic work

The scholarship holder would like to dedicate themselves to an artistic project or work and use the library as a place to work. The scholarship holder works here on an artistic work by, for example, carrying out preparatory activities such as research work and planning research trips, establishing cooperation and networks, developing new skills and abilities.

6. How many scholarships are awarded and in what amount?

The dbv has funds from the Federal Government Commissioner for Culture and the Media (BKM) amounting to 400,000 euros available for scholarships.

The dbv awards monthly scholarships to individuals in the amount of 2,000 euros in the period from September to December 2022. If the application is submitted later, the funding period is shortened accordingly. The maximum amount paid out for the entire funding period is 8,000 euros (4 months at 2,000 euros) per person. It is not possible to pay out or extend the grant in 2023.

7. What is meant by "cooperation with libraries and archives"?

Applicants must collaborate with Public or academic libraries or archives in order to be eligible for a fellowship. The cooperation with a library or archive within the framework of the scholarship programme can take many forms. That is, it is determined by the nature of your project and by the agreement reached with the library or archive.

Types of cooperation may include, for example (not exhaustive):

- Use of the institution's workstations
- Use of infrastructure such as rooms, media, digital media and platforms (tablets, library video channel, makerspace)
- Use of services offered by the institution (reading promotion, teaching digital skills, further training)
- Participation in further training
- Organisational support of the institution for events planned by the scholarship holders

You should clarify the type and scope of the cooperation with the host institution in advance. A declaration of cooperation between the host institution and you must be submitted to the dbv at the latest when the fellowship contract is signed. If you are unable to find a host institution, please contact us at: ukraine@bibliotheksverband.de.

8. Which libraries or archives can I work with?

You can cooperate with public and academic libraries and archives located in Germany.

Germany has a wide variety of libraries and archives, ranging from public and academic institutions of the city, the municipality and the federal states to specialised libraries and archives and other independent institutions that preserve cultural assets and communicate them to the public.

If you have not had any contact with a library or archive before applying, find out what libraries and archives are available in your current place of residence.

Click here for an overview of libraries: [Bibliothekslandkarte – Bibliotheksportal](#)

Click here for an overview of archives: [Start page - Archivportal-D](#)

9. What can I gain from working with libraries and archives?

Libraries and archives in Germany perform essential educational, cultural and integration work and are available to everyone. With a great deal of experience in co-operation, they are well networked with relevant actors and social groups in their environment. As public places of learning, work and education, they stand for social exchange and are open to new impulses from external partners like you and look forward to your ideas.

With the connection to a library or an archive, you receive competent and committed partners who support you in the implementation of your own project in the new environment.

The dbv also has good contacts to cultural and media actors throughout Germany, from which you can benefit according to your needs and possibilities.

Feel free to contact your local library or archive and present your ideas. If necessary, the dbv can support you in finding a host institution.

10. How can I apply?

From 01 September 2022, you can only apply online via the application procedure of the German Library Association. You can access the online procedure via the following link <https://stipendien.bibliotheksverband.de>.

In the application, you provide personal details, a brief description of the project and your motivation, as well as the planned cooperation with the library or archive. In addition, you upload proof of your identity and the date of your departure from Ukraine as well as, if possible, a short curriculum vitae and a confirmation from the library or archive.

Applications can be submitted in German or English. We also make the application forms available for inspection in Ukrainian. We do not accept applications in Ukrainian or Russian. You are welcome to use a translation programme for your application.

Your application can only be reviewed if it is submitted online and is complete. Applications are accepted and reviewed on an ongoing basis until all funding has been spent. The dbv decides on funding on the basis of the award guidelines.

If more eligible applications are received than funding is available, the date of receipt of the application will also decide, i.e: The application received earlier will receive the funding.

You can view a sample of the application form in English, Ukrainian and German here: [dbv NUMO. Stipendienprogramm Bibliotheken und Archive für Geflüchtete aus der Ukraine \(bibliotheksverband.de\)](https://www.bibliotheksverband.de/dbv-Numo-Stipendienprogramm-Bibliotheken-und-Archive-fuer-Gefuechtete-aus-der-Ukraine)

There is no entitlement to funding.

11. What are the application deadlines?

Applications can be submitted online on an ongoing basis from 01 September 2022. They will be reviewed and approved in the order in which they are received. The selection process ends when all funds have been awarded, on 20.11.2022 at the latest.

As funding is only available in limited amounts, we advise you to apply early.

In the event of a positive decision, scholarships will be paid out from September 2022 at the earliest.

12. How are the scholarships paid out?

The scholarships are paid directly to the scholarship holders on a monthly basis. For this purpose, an account at a bank of the European Union is required. However, if you do not have a bank account, this does not exclude you from applying.

13. Can I claim further expenses within the scholarship programme in addition to the scholarship?

No. Additional costs incurred in your project that exceed the amount of the scholarship cannot be covered by the dbv.

14. What do I have to do at the end of the scholarship?

At the end of the fellowship, you submit a short report on the progress of your fellowship and the development of your project and answer the following questions: Was the project achieved? Were there any changes or problems? How was the cooperation with the library/archives?

15. What legal basis is relevant for the funding?

Funding is granted in accordance with these funding principles as well as Sections 23 and 44 of the Federal Budget Code (Bundeshaushaltsordnung, BHO) and the administrative regulations issued for this purpose (VV-BHO) within the framework of the budget funds available.

The Federal Audit Office is entitled to audit pursuant to sections 91 and 100 of the Federal Budget Code (BHO).

16. What is the role of the German Library Association?

The German Library Association advises, supports and accompanies the applicants and cooperating libraries and archives in the planned measures. The Association forwards the grants and coordinates the use of the funds in the form of private-law forwarding agreements in accordance with Administrative Regulation No. 12 on § 44 of the Federal Budget Code.

Do you have any further questions?

The programme team will be happy to advise you on the scholarship programme, the application process and the possibilities for cooperation with libraries and archives. You can reach us by phone or e-mail:

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